

Associated General Contractors of Alaska
8005 Schoon Street
Anchorage, AK 99518

Date

Dear Educator Name:

Thank you for your interest in the industry! We are glad to have you participate in the Associated General Contractor's facilitated job shadow. We look forward to providing you with exposure to different careers available in the construction industry. With your help, we hope to encourage students to consider a career that will help build Alaska.

Your safety is paramount! There are many hazards on a job site and your awareness is key to avoiding accidents. The contractor host will provide safety gear, if needed. This may vary depending on the trade but could include a safety vest, eye protection, hearing protection, hand protection, etc. The contractor will provide basic safety awareness training but please refrain from using construction tools and equipment. Observe and follow the directions of any caution/warning signs. For safety/health purposes, please provide your host with an emergency contact person name and phone number.

Bring clothing for the weather since you will be visiting at least one job site. Dress in layers including a rainproof shell. For footwear, boots are essential for safety. Consider the need for a hat and gloves too. A water bottle is recommended as well.

Your host will reach out to you on where and when to meet up. Typically, this is in the host's business office. During this time, you will see different job opportunities highlighting the diverse careers available, in addition to the field work. There will be lunch provided and there will be a ride-a-long to a site visit(s). Remember to bring your personal protective gear, clothing, and water with you on the site visit(s).

If you have any questions, please feel free to reach out to your host.

Thank you again for your interest in our industry and for allowing us to show you how we build Alaska.

Associated General Contractors of Alaska

cc: Host Contractor

AGC Educator Job Shadowing

Thank you for your interest in exploring the construction industry! We are thrilled to welcome your participation in our educator job shadow program organized by the Associated General Contractors of Alaska. Our aim is to introduce you to the diverse career paths within Alaska's construction sector. Your assistance we hope to inspire students to contemplate a career in construction in Alaska.

Hosting Contractor Information

Contractor Name: _____
Contractor Address: _____
Contractor Phone #: _____
Host Name: _____

Educator Participants

Educator Name: _____
School: _____
Educator Phone #: _____
Educator Email: _____

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School: _____
Educator Phone #: _____
Educator Email: _____

Visit Details & Outline: Hosting contractor will reach out to each educator participant and provide details regarding where and when to meet in the morning. They will also discuss any specific items to bring or other preparations to consider prior to beginning the visit. Please do not hesitate to reach out to your hosting contractor if you have any questions or uncertainties at all.

Safety is paramount: It is vital that everyone is aware of all job site safety requirements and other construction hazards and considerations are clearly discussed and understood by all.

Personal Protective Equipment: The hosting contractors will provide all necessary PPE and will discuss safety on the job site and hazards to be aware of prior to beginning the visit. Safety and PPE will vary depending on the job site and trade. PPE providing by the hosting contractor will generally include safety vests, hard hats, eye protection, and hearing protection.

Preparing for the Visit: We recommend all educator attendees come dressed appropriately for the weather - please dress in layers and be sure to bring your rain jacket. All attendees need to come equipped with close toe shoes - boots are ideal. Job sites can get mucky; please wear shoes you are okay with getting dirty.

Below is a loose sample outline of activities for the day. Again, please do not hesitate to reach out with any questions or concerns. We look forward to seeing you soon!

Outline of Activities	
6:45 AM	Arrive at meeting location: <i>Address</i>
7:15 AM	PPE distributed to educator attendees. Head to job site #1 & attend safety meeting. All additional job site hazards and safety considerations discussed. Quick overview of activities/jobs easily visible on site.
8:00 AM	Job trailer orientation. Review of careers/jobs completed in job trailer; overview of reading job plans, elevations, material calculations, technology in bidding and planning for projects.
9:30 AM	Equip with proper PPE, head to job site and 'shadow' grade checker. Discuss grade checker duties, material calculations, & technology necessary. Discussion: pathway for career as a grade checker, math skills needed.
10:30 AM	Head back to job site trailer and debrief - additional discussion regarding grade checkers, calculations, reading plans discussion, and open Q & A session.
11:00 AM	Tour manufacturing facility.
12:00 PM	Lunch & general discussion on education and construction.
1:00 PM	Job site #2 tour: <i>Address</i>
2:00 PM	Observe & shadow grade checker - discussion on how differs from other job site.
3:00 PM	Return to first job site, quick debrief, close experience.